

Here is the proposed budget summary for tonight meeting.  
 Tonight is the first chance for public input.

Tom

## ANALYSIS OF 2009-10 MUNICIPAL OPERATING BUDGET

### **Summary**

	<b>Actual</b>			<b>Budget Proposed</b>		<b>Increase (Decrease)</b>	
	<b><u>2007-08</u></b>	<b><u>2008-09</u></b>	<b><u>2009-10</u></b>	<b><u>Amount</u></b>	<b><u>Percent</u></b>		
<b>Personal services</b>	<b>4,598,396</b>	<b>4,882,105</b>	<b>4,895,391</b>	<b>13,286</b>	<b>0.27</b>		
<b>Other operating expenses</b>	<b>2,403,613</b>	<b>2,611,302</b>	<b>3,338,146</b>	<b>726,844</b>	<b>27.83</b>		
<b>Capital outlay</b>	<b>66,282</b>	<b>56,980</b>	<b>87,480</b>	<b>30,500</b>	<b>53.53</b>		
<b>Debt service</b>	<b><u>302,428</u></b>	<b><u>396,799</u></b>	<b><u>370,575</u></b>	<b><u>(26,224)</u></b>	<b>(6.61)</b>		
<b>Total</b>	<b>7,370,719</b>	<b>7,947,186</b>	<b>8,691,592</b>	<b>744,406</b>	<b>9.37</b>		

### **Explanation of Increase (Decrease)**

<b>Cost of living wage adjustments</b>	<b>47,217</b>
<b>Wage and benefit adjustments re: step increases, attrition, and insurance election changes</b>	<b>(11,450)</b>
<b>Deputy Public Works Director position budgeted for 19 weeks in 2008-09</b>	<b>(30,940)</b>

<b>Light Equipment Operator position budgeted for only 33 weeks in 2008- 09</b>	<b>18,617</b>
<b>Overtime hours</b>	<b>14,030</b>
<b>Call personnel wages</b>	<b>11,020</b>
<b>Police Department part- time hours</b>	<b>11,911</b>
<b>Other seasonal and part-time hours</b>	<b>(13,951)</b>
<b>Public Works Director accrued vacation upon retirement budgeted in 2008- 09</b>	<b>(14,991)</b>
<b>Health insurance rate adjustments</b>	<b>(17,925)</b>
<b>Other wage and benefit adjustments</b>	<b>(252)</b>
<b>Public utility valuation updates</b>	<b>18,000</b>
<b>Property and liability insurance</b>	<b>10,000</b>
<b>Business development</b>	<b>21,370</b>
<b>Hot asphalt</b>	<b>378,200</b>
<b>Crushed gravel</b>	<b>25,000</b>
<b>Street sweeping</b>	<b>12,000</b>
<b>Magnesium chloride for snow</b>	<b>(10,000)</b>

<b>and ice control</b>	
<b>Road salt</b>	<b>10,741</b>
<b>Curbside</b>	
<b>collection of solid</b>	<b>124,146</b>
<b>waste</b>	
<b>Solid waste</b>	
<b>disposal tipping</b>	<b>116,403</b>
<b>fees</b>	
<b>Solid waste</b>	
<b>disposal bags for</b>	
<b>resale re: pay-as-</b>	
<b>you-throw</b>	<b>60,000</b>
<b>program</b>	
<b>Vehicle fuel</b>	<b>(67,963)</b>
<b>Sewer rate study</b>	<b>10,000</b>
<b>2008 water and</b>	
<b>sewer system</b>	<b>153,314</b>
<b>bond debt service</b>	
<b>1998 land</b>	
<b>purchase bond</b>	<b>(174,038)</b>
<b>debt service</b>	
<b>Capital outlay</b>	<b>30,500</b>
<b>Other minor</b>	
<b>changes - less</b>	<b><u>13,447</u></b>
<b>than \$10,000</b>	
<b>Total increase</b>	<b>744,406</b>

**Personnel**

	<u>2008-09</u>		<u>2009-10</u>	
	<u>Full-Time</u>	<u>Part-Time</u>	<u>Full-Time</u>	<u>Part-Time</u>
<b>Executive</b>	<b>2</b>	<b>9</b>	<b>2</b>	<b>11</b>
<b>Elections,</b>				
<b>Registration &amp;</b>	<b>2</b>	<b>-</b>	<b>2</b>	<b>-</b>
<b>Town Clerk/Tax</b>				

<b>Collector</b>				
<b>Financial</b>	<b>2</b>	<b>4</b>	<b>2</b>	<b>4</b>
<b>Adminsitration</b>				
<b>Planning &amp; Zoning</b>	<b>2</b>	<b>-</b>	<b>2</b>	<b>-</b>
<b>General Government Buildings</b>	<b>1</b>	<b>-</b>	<b>1</b>	<b>-</b>
<b>Police &amp; Dispatch</b>	<b>19</b>	<b>2</b>	<b>19</b>	<b>2</b>
<b>Fire</b>	<b>6</b>	<b>1</b>	<b>6</b>	<b>1</b>
<b>Building Inspection/Code Enforcement</b>	<b>2</b>	<b>-</b>	<b>2</b>	<b>-</b>
<b>Public Works</b>	<b>13</b>	<b>-</b>	<b>13</b>	<b>-</b>
<b>Solid Waste Disposal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Welfare</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>1</b>
<b>Parks &amp; Recreation</b>	<b>2</b>	<b>11</b>	<b>2</b>	<b>12</b>
<b>Library</b>	<b><u>2</u></b>	<b><u>12</u></b>	<b><u>2</u></b>	<b><u>11</u></b>
<b>Total</b>	<b>53</b>	<b>40</b>	<b>53</b>	<b>42</b>

**Excludes election workers, call fire and police personnel, and other seasonal, temporary, and casual labor.**

**The proposed budget provides for a net increase of two part-time positions. Staffing changes and their associated costs**

are explained below.

	<u>Positions</u>	<u>Cost</u>
<b>Deputy Health Officers included in Executive budget</b>	<b>2</b>	<b>1,077</b>
<b>Celebrating Children reorganization reflected in Parks &amp; Recreation budget:</b>		
<b>Directors</b>	<b>(1)</b>	
<b>Lead Teachers</b>	<b>4</b>	
<b>Associate Teachers</b>	<b>(2)</b>	
<b>Net Staff reorganization reflected in Library budget and resulting in decreases in part-time positions and part-time hours:</b>		
<b>Pages</b>	<b>(1)</b>	<b>(3,653)</b>
<b>Total</b>	<b>2</b>	<b>(1,499)</b>

**Capital Outlay**

<b>Police cruiser</b>	<b>25,000</b>
<b>Toughbook cruiser laptop computer lease</b>	<b>10,421</b>
<b>Fire Department</b>	<b>10,000</b>

<b>hoses and fittings</b>	
<b>Other items</b>	
<b>costing less than</b>	<b><u>42,059</u></b>
<b>\$10,000</b>	
<b>Total</b>	<b>87,480</b>